



ACTION EXPRESS DJ'S
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Like the wedding, your reception should have a program or agenda to follow. Provide a program list with a sequential order of events. Include traditional activities and other events to make it as festive as you desire. Provide this list (with detailed instructions) to your entertainer, photographer, videographer, and wedding consultant.

The wedding reception and party is an important part of the entire wedding process. Many people come just to enjoy this part of the wedding day. There will be friends and family members who take part on some level in the wedding reception. Although every wedding will be different with regards to the involvement of the wedding party, there are a few special parts of a wedding in general which

will involve them. Please inform all members who will have a part to play in the reception including introductions, toast, money dance etc. Give them a printed timeline of events so that they can be ready.

The location is of vast importance. Is it close to hotel accommodations? For weddings, is it close in proximity to the ceremony site. Find out key information about the site location such as time restrictions, overtime fees, basic rental fees, clean-up fees, policies on alcohol and occupancy regulations. If the location offers a kitchen, inquire about utilization fees. Parking is always a consideration

Consider factors such as rental fees and discounts for choosing a day of the week versus the weekend. Is there an adequate ratio of staff to guests? Do you need valet parking? Is there a means of handicapped accessibility?

For guest accommodations, be sure that the bathroom facilities are stocked adequately. You may request to have or to provide pretty guest towels, potpourri, fancy soaps, and hand soap dispensers. If the reception is to be held outdoors, consider spraying the yard or garden area for insects the day before and the morning of the reception. Search through the table planning at "Reception Sit" and menu planning sections on the Site Guide for additional information

Food Station

A growing trend is to have several themed tables located in the hall where food is sectioned off by type, i.e. dessert bar, Mexican, seafood, Pasta, Italian, Chinese, etc.

The Bride's table at a wedding include (from left to right): Usher, bridesmaid, best man, bride, groom, matron/maid of honor, usher, bridesmaid. If there is room at the table, the bridesmaid's spouse can be included. Place cards are required for this table.

The Bride's table is always served or waited upon first.

The parents' table is usually larger than the guest tables and includes place cards. Those at this table include the father of the groom, bride's mother, bride's father, groom's mother, and grandparents. Others might include the clergyman and spouse. This table is basically for the parents and their close friends and close relatives. If the parents are divorced (and unfriendly) another parents' table can also be set up to solve this issue

Seating Chart needed?

A seating chart assists the guests in quickly finding their place at the guests' tables. The chart needs to be prepared large enough for quick viewing. Consider having an artist draft one or a print shop. Post the chart in a convenient location at the entry and place on an easel. Use a graph to determine table set-up, head ta-

ble, an area for the musicians, bar service, cake and food area, and other specifics to your celebration.

Reception Flow Sheet

1. Announcing the wedding party

After everyone has arrived at the reception and you have finished the photo shoot, have the DJ announce the wedding party followed by the Bride and Groom. You can have some fun music and lights to accompany this.

2 Buffet

Remember to allow the bride and groom to go first followed by the wedding party and parents. If you have a large group of people you may want the host to announce tables to be released to reduce congestion.

3. Toasts and Cake Cutting

In the midst of planning your wedding, take time to stop and list all you want to say on the day of your wedding. An impromptu speech is sincere, yes, but you might feel put out that you neglected to put emphasis on some people that really helped you a lot. Talk to the best man and the maid of honor. Invite them to prepare a short speech (not a roast or drawn out one) short to the point and one that may have some light humor. Ask them to keep it clean. No more than 2 minutes each. Limit it to these two people. You don't want to spend 30 minutes listening to every family member go on and on.

4. Maps

If your venue is in an area that is not so widely known, a map will be very useful. It will lessen the guests' aggravation on not finding the place and asking for directions.

Plan Wedding Reception

- Determine what type of your reception you would like to have. Formal, casual, outdoor etc.
 - Think what the type of reception venue that would best compliment the style of wedding you have chosen.
 - Decide what time of day you would like to have your reception. Daytime or evening?
 - Decide if you would like to have music at your reception. Determine what type of music you would like and when this should be played.
 - Decide what type of wedding meal you would like. Formal sit down, buffet or cocktail reception.
 - Determine if you would like to have hors d'oeuvres before the main meal.
 - Determine how many courses would you like to have. Note: this may vary according to the cultural traditions of the country you are getting married in.
 - Will you have speeches? Who will give the speeches? When will they take place?
- For hints & tips choosing your reception venue [click here](#).

A Guide

Wedding Reception Timeline You've done the hard work, now it is time to party! Here's a guide to what typically happens at wedding receptions, including seated dinners, cocktails only, and brunches. Use this as a guide and come up with your own timeline. Remember: when you

write yours down to remain a little flexible as I have seldom seen a reception or wedding stay on schedule. We are very flexible. We do weddings with formal schedules and many who don't have any set schedule. We have done so many weddings that the guests will not know. We will make sure you are getting all of the events in and in a timely manor.

Cocktails

The Wedding March or wed party entrance and announcement

The First Dance

Buffet Served

Toasts

Cutting of the Cake

The Single's Dance Father Daughter Mother Son Wedding Party Dances

Money Dance

Tossing the Garter & Bouquet

Community March

SOME FIRAST DANCE SONG IDEAS

Woderful tonight-Clapton

You're my better half-Keith Urban

I Need You-Marc Anthony

I'm Feeling You-Santana Michelle Branch

"You Are My First, My Last, My Everything" (Barry White)

"Take My Breath Away" (Berlin)

"Our Love Is Here To Stay" (Billie Holiday)

"Just The Way You Are" (Billy Joel)

"We've Got Tonight" (Bob Seger)

"You Are My Special Angel" (Bobby Helms)

"If" (Bread)

"Everything I Own" (Bread)

"Heaven" (Bryan Adams)

"True Love Ways" (Buddy Holly)

"Tonight And Forever" (Carly Simon)

"You're The Inspiration" (Chicago)

"Lady In Red" (Chris DeBurgh)

"Endless Love" (Diana Ross & Lionel Richie)

"Can You Feel the Love Tonight" (Elton John)

"Your Song" (Elton John)

"Can't Help Falling In Love" (Elvis Presley)

"Let It Be Me" (Everly Brothers)

"Songbird" (Fleetwood Mac)

"The Way You Look Tonight" (Frank Sinatra)

"If I Loved You" (from Carousel)

"As Time Goes By" (from Casablanca)

"Nothing's Gonna Change My Love For You" (Glenn Medeiros)

"Here We Are" (Gloria Estefan)

"It Had To Be You" (Harry Connick, Jr.)

"So This Is Love" (James Ingram)

"Up Where We Belong" (Joe Cocker & Jennifer Warrens)

"You Are So Beautiful" (Joe Cocker)

"Woman" (John Lennon)

"I Swear" (John Michael Montgomery)

"Chances Are" (Johnny Mathis)
"Beautiful In My Eyes" (Joshua Kadison)

Father Daughter Dance Ideas

Daughters-John Mayer-Wed
I Loved Her First
Hero-Enrique Iglesias-Slow Love Wed Latin
Unforgettable-Natalie Cole
Wind beneath My Wings
Butterfly Kisses
Daddys Little Girl-Mills Brothers